REQUEST FOR IELTS TEST DATE TRANSFER AND/OR REFUND
PL096 LANG LTC WARSZAWA

CANDIDATE NAME & SURNAME (capital letters):		I AM REGISTERED FOR A TEST ON (date)	

I HEREBY REQUEST:

☐ FREE TRANSFER TO TEST ON (DATE):...

REQUEST SUBMITTED AFTER DEADLINE SPECIFIED IN TEST REGULATIONS:

☐ TRANSFER AT COST (25% OF TEST FEE) TO TEST ON (DATE):...
(proof of payment for the transfer and the appropriate certificate supporting resignation must be attached)

☐ REFUND OF 75% OF THE TEST FEE (proof of payment for the test and the appropriate certificate supporting resignation must be attached)

OTHER REQUEST:
☐ REFUND OF 100% OF THE RE-MARK/ENQUIRY ON RESULTS FEE

Please send the refund by bank transfer in PLN to the following bank account

account owner:...

bank name:...

account number:...

email address..

By signing this form you consent to our processing your personal data for the purposes of realization of your transfer / refund for the test, in accordance with the Data Protection Act. Your personal data will be stored at Lang LTC in Warsaw for the purposes listed above. The information will not be used to discriminate against you in any way. You have a right to review and change any personal information we hold on you.
In addition, personal data containing information regarding health conditions is under special protection as a consequence of the Polish Data Protection Act dated 29 August 1997 (Dziennik Ustaw 1997 Nr 133, 883 with later changes).

I confirm that I have read the above information and agree to the processing of my personal data submitted to and under the conditions described.

Candidate's signature:	Date

This form, together with proof of payment and other required documents, should be delivered to the Lang LTC office in Warsaw. The documents can be delivered in person, by post, fax or as a scanned e-mail attachment. The refund will be payable within 30 days of receipt of a full set of correctly filled-in documentation.

Contact details of Lang LTC:
Lang LTC sp. z o.o.
Al. Jerozolimskie 133
02-304 Warszawa
tel.: +4822 825 22 73
e-mail: ielts@lang.com.pl

Lang LTC confirmation

LangLTC signature:	Date:

Lang LTC PL096
ielts@lang.com.pl
lang.com.pl

Al. Jerozolimskie 133
02-304 Warszawa
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